

Free report comments and parent-teacher conference comments

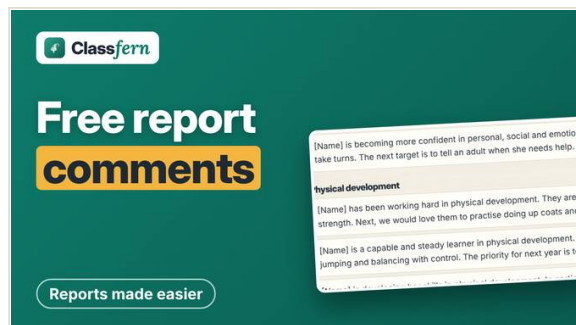
Lesson 19 · Assessment and reports · Watch the video and take the quiz online:

lessonplanner.info/training/19-free-report-comments/

Where to find it: Menu → Teacher tools → School report comments

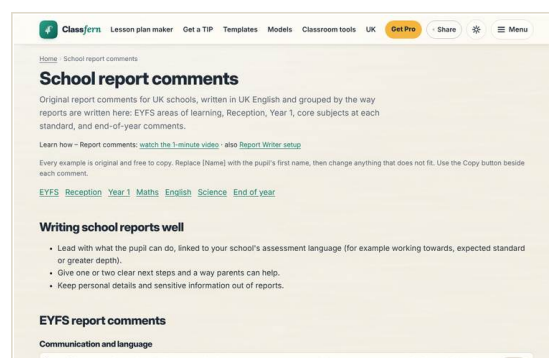
What you'll learn

- How to find comments by year group and subject
- How to make a comment personal
- How the comment generator works
- Where the report template and conference comments are

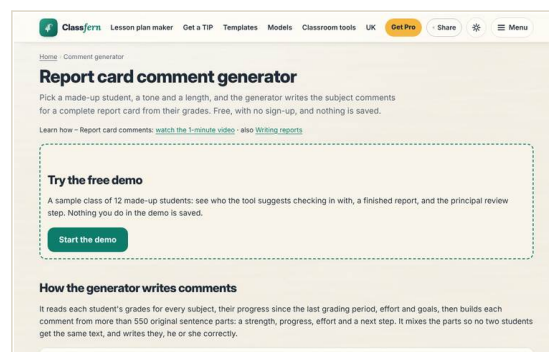


Step by step

- 1 Find a comment.** Open **School report comments**. Browse by year group and subject, from EYFS upwards, and copy a comment.
- 2 Make it personal.** Change the comment to fit the pupil. One personal detail makes all the difference.
- 3 Try the comment generator.** Open the **Report card comment generator** and press **Start the demo**. It writes a whole report for a made-up pupil. Change the **Tone** and **Length**, and press **Write it again** for new wording.
- 4 Use the free report template.** The school report template lets you type on screen, print, or **Download Word (.docx)**.
- 5 Parents' evenings.** The conference comments go from opening the meeting to next steps at home, with a form to **Print**.



School report comments, grouped by year group and subject.



The comment generator: try it with a made-up pupil.

Tips

- Keep personal details and sensitive information out of reports.
- The School Report Writer in Classfern Pro writes the whole class's reports from your marks and notes.

Try it

Find a comment for a subject you teach and rewrite it with one personal detail about a made-up pupil.

Check what you know

1. What makes a copied comment better?

- A** Adding one personal detail about the pupil
- B** Making it longer
- C** Using capitals

2. Who does the comment generator write about?

- A** A made-up pupil, so you can see how it works
- B** Your real class
- C** Nobody

3. How do you get new wording from the generator?

- A** Press Write it again
- B** Reload the site
- C** Change your browser

Answers: 1 A · 2 A · 3 A (turn the page round to check)