

# Rubric Maker

Lesson 18 · Classroom tools · Watch the video and take the quiz online: [lessonplanner.info/training/18-rubric-maker/](https://lessonplanner.info/training/18-rubric-maker/)

Where to find it: Menu → Teacher tools → Rubric Maker

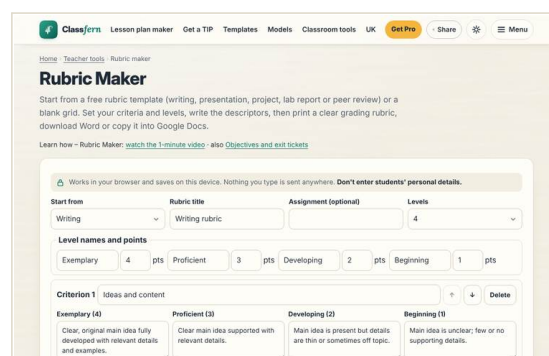
## What you'll learn

- How to start from a ready-made rubric or a blank grid
- How to change criteria, level names and points
- How to write descriptors pupils understand
- How to print, download or copy it to Google Docs



## Step by step

- 1 Choose where to start.** Open the Rubric Maker. Under **Start from**, choose **Writing**, **Presentation**, **Project**, **Lab report**, **Peer review** or **Blank**.
- 2 Change the criteria.** Edit any criterion, or press **Add a criterion** to add your own.
- 3 Set levels and points.** Open **Level names and points** to set the names (for example Exemplary, Proficient) and the points for each.
- 4 Write clear descriptors.** Write each descriptor in words your pupils will understand.
- 5 Print, download or copy.** Press **Print rubric**, **Word (.docx)**, or **Copy as table** to paste it straight into Google Docs.



*The Rubric Maker: criteria down the side, levels across the top.*

## Tips

- Share the rubric with pupils before they start the task.
- Four levels and four criteria is usually plenty.

## Try it

Make a rubric for your next piece of writing with three criteria, then copy it into a Google Doc.

## Check what you know

- 1. Which ready-made rubrics can you start from?**
  - A Writing, presentation, project, lab report or peer review
  - B Only writing
  - C None – you always start blank
- 2. How should you write each descriptor?**
  - A In words your pupils will understand
  - B In exam-board language only
  - C As a number
- 3. How do you get your rubric into Google Docs?**
  - A Copy it as a table and paste it in
  - B Email it to Google
  - C You can't

Answers: 1 A · 2 A · 3 A (turn the page round to check)