

Name picker, groups and seating charts

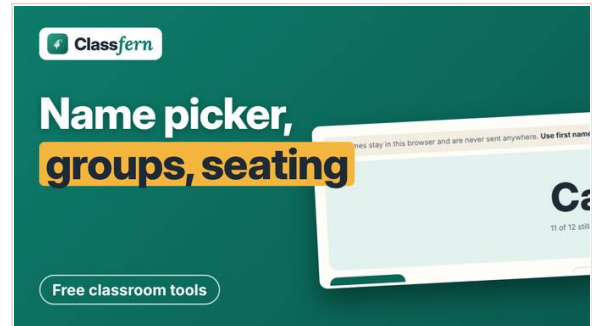
Lesson 12 · Classroom tools · Watch the video and take the quiz online:

lessonplanner.info/training/12-name-picker-groups-seating/

Where to find it: Classroom tools → Random name picker

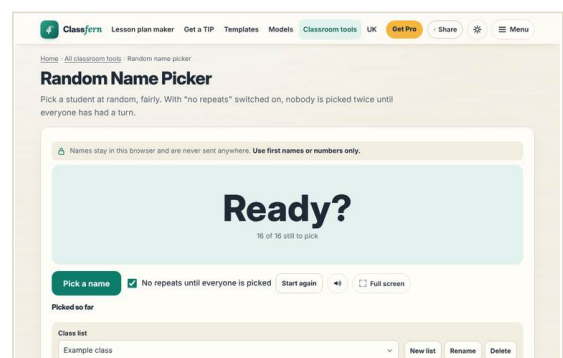
What you'll learn

- How to add a class list once and reuse it in every tool
- How the name picker keeps it fair
- How to make random groups
- How to shuffle a seating chart and keep pairs apart

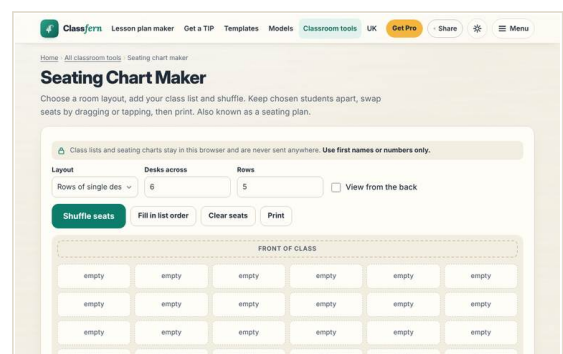


Step by step

- 1 Add your class once.** Open the name picker and type your class, one name per line. Use first names only, or press **Use numbers instead**.
- 2 Name each list.** Press **New list** for each class and **Rename** it (for example "Year 5 Maple"). The same lists work in every classroom tool.
- 3 Pick a name.** Press **Pick a name**. With **No repeats until everyone is picked**, nobody comes up twice until everyone has had a turn.
- 4 Spin the wheel.** Prefer a bit of drama? **Spin the wheel** does the same job. Tick **Remove the winner** to take each name out as it goes.
- 5 Make random groups.** In the group generator, choose how many groups or how big they should be, and press **Make groups**. Press it again for a new mix.
- 6 Shuffle a seating chart.** In the seating chart maker, choose rows, pairs, group tables or a horseshoe, then press **Shuffle seats**. Add pairs under **Keep apart** and the shuffle keeps them away from each other.



The random name picker, ready for the board.



The seating chart maker: choose a layout, then shuffle.

Tips

- Use first names only, or numbers – never full names.
- Lists are saved in this browser, so set them up on the computer you teach from.

Try it

Add a class list with first names, then make four random groups and shuffle a seating chart with one pair kept apart.

Check what you know

1. What names should you use in a class list?

- A** Full names and dates of birth
- B** First names only, or numbers
- C** Surnames only

2. When you press Pick a name, can the same pupil come up twice in a row?

- A** Yes, often
- B** No – nobody comes up twice until everyone has had a turn
- C** Only on Fridays

3. Two pupils must not sit together. What do you do?

- A** Add them as a pair to keep apart
- B** Leave them off the list
- C** Print two charts

Answers: 1 B · 2 B · 3 A (turn the page round to check)